

BIG CREEK TOWNSHIP
April 16, 2015
BIG CREEK TOWNSHIP HALL

Meeting called to order at 7 P.M.

PRESENT: Booth, Avery, Mitchell, McGregor, Mundt, Sheriff Grace, Fire Chief Roddy, Asst. Chief McNamara, 8 electors.

MINUTES: March 17, 2015 Regular Meeting, March 28, 2015 Budget Hearing, March 31, 2015 Election Commission Meeting, March 31, 2015 Joint Meeting with Mentor Twp.

Booth/Mundt to approve minutes as presented. All ayes. Motion Carried.

LIST OF BILLS:

McGregor/Mitchell to pay bills as presented, total of invoices \$7374.79. All ayes. Motion carried.

TREASURER'S REPORT: Money from tax fund has been moved to general fund.

Fund Balances: General Fund - \$252,498.60; Cemetery - \$26,675.09; Parks - \$21,019.06; Road Fund - \$153,538.09; Luzerne Fire Fund - \$138,319.61; Fire Millage - \$232,058.01.

FIRE REPORT:

Busy month with 2 House fires; training, truck repairs. Repaired fire hall septic system.

Filter and annual certificate for SCBA pump is \$175 or \$176.

Mitchell/McGregor to authorize filter replacement and annual certification of SCBA pump. All ayes. Motion carried.

New SCBA equipment will be in on the 7th.

One of the firemen hit a deer with the pickup. Repairs will be \$807.30. Booth will contact P. Olson Friday a.m. regarding insurance coverage.

ASSESSOR'S REPORT: Assessment roll turned in; 5 yr. field inspection plan required and is working on it now.

COMMITTEE REPORTS:

OLD BUSINESS:

1. Road Repair Priority List for USFS – No work done on it this month.
2. Facility Maintenance – Approximately a year ago, we discussed appointing a member of the Board to be responsible for each facility and to recommend repairs/maintenance that should be completed. Assignments are:
 - Mundt – Cemetery
 - McGregor – Comstock Park
 - Booth – River Park
 - Avery – Dam Park
 - Booth/Mitchell - Luzerne Fire Hall
 - McGregor – Comments regarding dead tree in cemetery right by main entrance.
3. Dust Control – Gallons incorrect on original contract.
Avery/Mitchell to allow Booth to sign revised contract for dust control. All ayes. Motion carried.

NEW BUSINESS:

1. FOIA Policy Update – McGregor & Mundt will go over the old policy and recommend adjustments to meet the new law’s requirements.
2. Luzerne Fire Dept. Bid Specs – Need new bathroom door; both chimneys need to go. Booth requesting authorization to put bid notice in paper re: roof and heating. Firemen will replace door and do toilet repairs. In the fall, all bidders said it would be the Twp. responsibility to remove the siren and terminate the electrical to the siren.
Booth will place 2 bids in paper, one for roof and the other for the heat system.
3. Appoint to Committee to Update County Ordinances – Cassie Bills looking for representatives from each township to sit on a committee to update ordinances.
McGregor/Avery to appoint Mitchell to county ordinance update committee. All ayes. Motion carried.
4. Assistance for John Nolan for summer maintenance – He’s requested Sage Coleman be able to help him in the parks.
Mundt/Mitchell to authorize Sage Coleman to work with John Nolan 10-15 hrs./week at minimum wage. All ayes. Motion carried.
Sage needs to get a work permit at the school.
5. Facility Maintenance (See above in old business).

MAIL:

PUBLIC COMMENT:

Sheriff Grace – Fire season, only a small amount of rain. Definitely burn permit is required. Gun Board as of Dec. 1 will be the responsibility of St. Police. Applications will come from Co. Clerk’s office. Nat’l Child Abuse Prevention Month ongoing. Sheriff’s Dept. has cards out for donations to Child Assessment Center.

Radio tower problems – tower has been repaired.

Roddy – New fire truck from USFS at the office for people to view today.

L. Lange – What’s happening with blight ordinance? Letters going out this week regarding cleanup. Discussion on new business in Luzerne. No changes in rules regarding dispensing of medical marijuana, per Sheriff Grace. They should only be dispensing to their permitted patients.

BOARD COMMENT:

Mundt requested Booth also attend the County ordinance update committee meetings since he has been the enforcement officer in Big Creek Township for many years.

Discussed per diem for attendance at appointed meetings. Will work on a motion for next month.

Spring District MTA meetings at Garland and West Branch.

Booth/McGregor to authorize attendance by any Board member at the MTA Spring District Meeting, and Township will pay registration fees. All ayes. Motion carried.

Adjourn 8:15 pm

Rhonda Mundt
Township Clerk