

**BIG CREEK TOWNSHIP  
REGULAR MEETING  
November 19, 2013  
BIG CREEK TOWNSHIP HALL**

Meeting called to order at 7:10 P.M.

**PRESENT:** Booth, Avery, McGregor, Mitchell, Mundt, Fire Chief Roddy, Asst. Chief McNamara, Sheriff Grace, Commissioner Kischnick, 16 electors.

**ABSENT:** None

**Minutes:** Minutes of Oct. 15, 2013 Regular Meeting and Oct. 21, 2013 joint meeting reviewed.  
**Mitchell/Avery to approve minutes of Oct. 15 and Oct. 21, 2013 meetings as presented. All ayes.**

**List of Bills:** Authorization requested for Clerk to purchase pre-stamped envelopes. Total of invoices with additions: \$8802.44.

**Avery/Mitchell to purchase 4 boxes pre-stamped envelopes at \$275.05 ea. All ayes. Motion carried.**

**Avery/Mitchell to approve invoices with additions. All ayes. Motion carried.**

**Treasurer's Report:** Revenue sharing up to \$37000. Winter tax bills have been received and are being prepared for mailing.

Fund Balances: General Fund: \$89,887.64; Cemetery Fund: \$11,969.06; Parks Fund: \$4,937.08; Road Fund: \$148,864.12; Luzerne Fire Dept. Fund: \$43,920.95; Fire Millage: \$143,764.19.

**Fire Report:** Fire report read. Discussed contract initiated by former Chief Smith with a grant writer. Applications for two new firefighters were reviewed, Mysty Berry from Luzerne and Garrett III of Mio (Mentor Twp.)

**Mitchell/Mundt to approve Mysty Berry as a Firefighter on a probationary basis. All ayes. Motion carried.**

**Mitchell/Booth to approve Garrett III as a Firefighter on a probationary basis. Ayes – 3, Nays – 2  
Motion carried.**

**Assessor's Report**

Working on sales study, 1% increase in values overall.

**Committee Reports**

Tri-Town meeting next Tuesday. Nothing particular to report from Utility Board.

**OLD BUSINESS:**

1. Fire Truck repair bids – 4 bids submitted for fire truck repair.  
Hansen Sales (International Dealer) - \$5348.87  
Wieland - \$8139.20  
Barton's Mobile Repair - \$6563.78  
Zaremba - \$6193.82

Additional information will be obtained, and there will be a special meeting Nov. 20, 2013 at 7:00 pm to discuss compared bids and towing charges.

2. Bids for old Township Hall in Luzerne  
Mysty Berry - \$8500.00  
James Booth - \$5555.55  
Peg Smutek - \$4800.00

Rebecca Gaines - \$6225.00

Statewide Real Estate recommends we have a survey completed because there are some discrepancies in the boundary lines.

**Mitchell/Avery to accept bid from Mysty Berry for the old Township Hall in the amount of \$8500.00. All Ayes. Motion carried.**

**Mitchell/Mundt to have a survey of old Township Hall property completed before closing the sale. All ayes. Motion carried.**

3. Sidewalk Contract – C2AE reviewed bids that were opened in October and recommends we proceed with a contract with Hunt Brothers. Also C2AE recommended if we want to delete the sidewalk on the north side of M-72 that we approve Change Order #1.  
**Mitchell/Mundt to approve change order #1 to eliminate the sidewalk on the North side of M-72. All ayes. Motion carried.**  
**Avery/Mitchell to award sidewalk contract to Hunt Bros. for \$31,087.75. All ayes. Motion carried.**
4. Blight Ordinance – Meeting will be held here Dec. 3, 6 pm. McGregor volunteered to be a Board representative on the Blight Committee.

#### **NEW BUSINESS:**

1. Snow Plowing – Received new prices for plowing from current contractor. Price increased \$5.00 per plowing from FY 2012-2013.  
**Booth/Mundt to contract with Mio Fence to do snowplowing for this year with increased prices, and re-bid next year. All ayes. Motion carried.**  
**Booth/Mundt to pay Mio Fence the annual cost of \$650 for plowing the sidewalk by the school. All ayes. Motion carried.**
2. Streetscape Bids – Special joint meeting will be held with Mentor at 6 pm on Dec. 16, 2013 to open and award the bids.
3. Discussed closing Northwood Club for winter. No additional reservations have been received.  
**Avery/McGregor to close Northwood for winter. All ayes. Motion carried.**
4. Consumers – Update to Street Light Contract – Changing street lights from mercury vapor to hi-pressure sodium. This year Consumers changed 3 street lights. Resolution 2013-10 would amend the current contract and authorize the Clerk to sign the new contract.  
**Booth/Mundt to adopt resolution 2013-10 to amend the current streetlight contract with Consumers, and authorize the Clerk to sign the contract.**  
**Avery – yes**  
**McGregor – yes**  
**Mitchell – yes**  
**Booth – yes**  
**Mundt – yes**  
**Resolution passed.**
5. Fire Board appointment – Meets semi-monthly – 4<sup>th</sup> Tuesday of the Month.  
**Booth/Mitchell to appoint McGregor to Tri-Town vacancy. All ayes. Motion carried.**

**MAIL:** None

#### **PUBLIC COMMENT:**

A crew will be working on hanging Christmas decorations downtown on Tuesday, 11/26 at approximately 1:30 pm.

Sheriff Grace – Take Back Drugs total this year was 36-37 lbs. of drugs. Security check forms available for snow birds to complete to have their homes checked over the winter.

Kischnick – Working on budget, labor negotiations. Installed leachate evaporator at landfill, have saved over \$100,000 on hauling charges since installation.

**BOARD COMMENT:** None

Meeting adjourned 8:34 p.m.

Rhonda Mundt

Township Clerk