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Rhonda Mundt, Clerk
Susan Avery, Treasurer
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Joe Stone, Trustee

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BIG CREEK TOWNSHIP

Event Permit Application

Date of Application: _____ Name of Event: _____

Date(s) of Event: _____

Description of Event: _____

Event Address: _____

Hours of Event: _____ Estimated Attendance: _____

Applicant:

Name: _____ Phone: _____

Address: _____

Organization/Business Sponsoring Event

Name: _____ Phone: _____

Address: _____

Contact Person(s) on Day(s) of Event

Name: _____ Phone: _____

Address: _____

Using the list below, please provide us with the plan for your event on a separate sheet of paper. Include information on organizations/individuals providing services & contact numbers. Please provide a sketch of your event layout.

1. Security Crowd Control: _____
2. Vendors: _____
3. Sanitation/ Restroom Facilities: _____
4. Will Music be Provided: _____
 - a. If yes give beginning hours and end times: _____
5. Road/Alley Closures, Parades: _____

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1. Will Alcohol Beverages be Permitted on Premise? _____
2. Will Alcohol be Provided/Sold? _____
3. If Alcohol is provided what measures will be taken to prohibit the sale of alcohol to minors and/or visibly drunken individuals? _____

Please Include the Following With Your Application

1. Permit Fee
2. Certificate of Liability Insurance Policy Event Specific Naming Big Creek Township as an Additional Insured.
3. Event Plot Plan.
4. Required MDOT, Oscoda County Road Commission, Oscoda County Building Department, ETC. Permits.
5. Evacuation Plan.

Applicant acknowledges that he/she is responsible for contacting the Michigan Liquor Control Commission and/or the District Health Department No. 2 to secure any and all permits required from the State of Michigan or Oscoda County for this event.

I hereby certify that all information and data attached and made part of this application are true and accurate to the best of my knowledge and belief. I agree to conform to all applicable laws and ordinances of this jurisdiction.

I understand that I am personally fully responsible for this event and can be held liable if I/We violate the terms of this permit.

Printed Name of Applicant: _____ Date: _____

Signature of Applicant

Big Creek Township Use

Permit Fee Charged: _____

Application Accepted By: _____ Date: _____

Application Approved By: _____ Date: _____

Signature: _____